

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 18 Jul 2023 ENG 30-WPM BATCH-605
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Charater Printer is also called as _____	Ink Jet Priters	Dot Matrix Priters	Laser Printers	Plotters	B
2	USB stand for - _____	Universal Serial Bus	Union Serial Bus	Universal Side Bus	Union Side Bus	A
3	Extension of word file is	.Txt	.Pptx	.Docx	.Exe	C
4	Mb stands for _____	Memorybyte	Megabyte	Minibyte	None of these	B
5	Which part is not Storage Device	Flash Drive	Scanner	Hard disk	All of these	B
6	A file which is open can be closed with the _____ command from the File Menu	menu	close	title	None of these	B
7	We can change header and footer by	File Menu	Data Tab	Insert Tab	Page layout tab	C
8	CTRL+D is shortcut key of _____	changing the layout of the active	Creating a duplicate object	Changing Font	None of these	B
9	In MS-Word document having no. of type of margins.	2	4	3	5	B
10	grammer mistakes are underlined by _____ curly line.	Yellow	Blue	Red	Green	D
11	With _____ option, it Counts the number of cells in a range that contains number	COUNT	MAX	MIN	None of these	A
12	Autosum button is available in data tab in MS Excel 2010 .	TRUE	FALSE			B
13	= Upper() Function use to convert text in to _____ cases.	Capital	Small	Lower	subscript	A
14	Select the chart type which is not existing in MS Excel 2010 ?	area	oval	line	columns	B
15	In Excel, _____ Is present by default.	Border	Gridlines	Graph	Filter	B
16	Bullets option is available in _____ group in Powerpoint.	Clipboard	Slides	Paragraph	Font	C
17	Screenshot command is available in _____ tab in PowerPoint	Home	Insert	Transition	View	B

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18	_____ are Transitions available in MS - Powerpoint	Fade	Push	Wipe	All of these	D
19	Ctrl + D is shortcut key for	Delete	Permanently Delete	Duplicate Slide	None of these	C
20	Logo can be added to a slide	TRUE	FALSE			A
21	Internal memory is located on the _____ Of a computer.	Motherboard	Microprocessor	Hard Disk	Monitor	A
22	In Gmail, Compose button is used to _____	Write a new E-Mail	Reply to E-Mail	Delete E-Mail	Forward E-Mail	A
23	The US Government owns the Internet	TRUE	FALSE			B
24	Number of default web Browserr is	Two	One	Three	Four	B
25	Digital computers work on _____	Values	Binary number system	alphabets	functions	B